

Mediathread

Mediathread Starting Guide

Revision:

Draft

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Revision History

Revision	Date	Author	Organisati on	Description
Draft	2014-07-21	A. Höller	AIT	Draft
Version01	2014-07-28	A. Höller	AIT	Example course and composition
Version02	2014-07-30	A. Höller	AIT	Adding users to group, Revision



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1 Introduction

MediaThread is an innovative, open-source platform for exploration, analysis, and organization of web-based multimedia content. The MediaThread environment connects to a variety of image and video archives (such as YouTube, Flickr, library databases, and university course collections), enabling users to lift items out of these sources and into an analysis environment using a simple browser-installed bookmarklet. Once in MediaThread, items can be clipped, annotated, organized, and embedded into essays and other written analysis, requiring users to formalize thinking, clarify interpretations, and improve arguments with evidence.

MediaThread especially supports collaboration. Work in MediaThread can be shared with classmates, collaborators or larger audiences. Groups of users can build essays and other types of projects together, incorporating items that they have collected independently. A customized home page and collaborative tagging help users discover common themes and interests, as well as track work being done by others on shared items and projects -- even allowing them to incorporate annotations made by others into their compositions. Since MediaThread is compatible with image as well as video objects, it liberates analysis from the constraints of any one collection or format.¹

2 Using Mediathread

The Mediathread platform is opened by typing <u>http://mtp.ait.co.at</u> in the browser.

2.1 Logging-in

First a log-in window appears (see Figure 1). When the username and password have been entered click "Log in".



Figure 1 Logging into Mediathread

If Mediathread is opened the first time a little tour with three steps is offered (see Figure 2, Figure 3 and Figure 4). The tour can be closed by clicking on the "x" in the corner.

¹ <u>http://lizday.com/13792/284488/portfolio/mediathread</u> 21st July, 2014



	×
Review and edit compositions yo	u have
saved for the whole class (such a	as a
syllabus, a list of resources or m	odel
compositions) here. If you have o	created
a discussion topic, links to the	
discussion appear here.	
For detailed help, click the quest	tion
mark icon associated with each s	section
or the Help link in the upper righ	t
corner.	
Next >	

Figure 2 Tour step 1

assignments	view compositions, s, and instructor feedback			
assignments	s, and instructor feedback			
0				
	e Author field to view			
shared work	from an individual student			
by choosing his or her name in the drop down menu. Use the Create				
button to begin new assignments and				
course infor				
For detailed	I help, click the question			
mark icon a	ssociated with each section			
	ssociated with each section link in the upper right			
For detailed				

Figure 3 Tour step 2

Collection		0
and/or audio that can be a embedded ini written analys For detailed I mark icon ass	a set of images, video brought into Mediathre, nnotated, organized, ar to essays and other sis. help, click the question sociated with each sect ik in the upper right Get Started >	ad nd

Figure 4 Tour step 3

When the tour is finished click "Get Started" and the "Home" screen can be seen (see Figure 5). We are starting by creating a new course.



1	mediathread							kochw -	Help
	Select a Cours	se							
[View courses from:	This Year	All Years			Create new course			
	Course Titles		Term	Instructor	Role	Actions			
n	Mediathread Demo (Staff only)								
T	o demo a class you can (mostly) anonymize the	class, by setting this	s cookie:					
	 Anonymizing Status: OF 	F Enable Disa	ble						

Figure 5 Home screen

2.2 Creating a new course

When clicking on "Create new course" the following mask can be seen (see Figure 6). Filled in are:

- 1) Group
- 2) Title
- 3) Faculty Group
- 4) Users

tome > Courseaffils > Courses > Add course
Add course
Group:
Title:
Faculty group: 💌 🗣
Add users to group (one per line):
Put a [*] in front of the username to make them faculty. If you add an optional : <pre>password> after the username, the password on the account will also be set. Example: *faculty1:this_is_insecure</pre>
Remove users from group:
Save and add another Save and continue editing
Info: (Term, course times) [Create]
Settings: (custom headers for style and javascript) [Create]
Metadata (instructor, etc.): [Add]
- Peradata tinstructor, etc./, [Pool]

Figure 6 Adding a new course

When no group has been created yet you need to click on the green plus sign at the right. A window opens to add a new group (see Figure 7).



Name:	1			
	Hold down "Control", or "Command" on a Mac, H	o sele	ct more than one.	
Permissions:	Available permissions ©		Chosen permissions 😡	
	Q Filter			~
	admin log entry Can add log entry admin log entry Can change log entry admin log entry Can delete log entry assetmgr Can add asset assetmgr Can add asset assetmgr Can upload asset assetmgr Can delete asset assetmgr Source Can add source assetmgr source Can delete source assetmgr supported source Can delate assetmgr supported source Can delate auth group Can add group	0		Ŧ
	Choose all 🕥		③ Remove all	

Figure 7 Adding a new group

After entering the *"Name"* of the new group its *"Permissions"* need to be defined. They are listed in the *"Available permissions"* table. When pointing at the question mark a short explanation can be seen (see Figure 8).

Available permissions @		Chosen permissions 💡			
Q Filter This is the list	of available	permissions. You may choose some by selecting them in the			
admin log entry Can d box below an	box below and then clicking the "Choose" arrow between the two boxes.				

Figure 8 Help text for choosing permissions

The permissions can be chosen by double-clicking or by selecting them and then clicking the *"Choose"* arrow between the two boxes. By holding the control key more than one permission can be chosen. It is also possible to click the *"Choose all"* button so that every permission is chosen (see Figure 9). This step can be cancelled by clicking on the *"Remove all"* button. When everything has been filled in click *"Save"*.



Name:	Inn Workgroup		
	Hold down "Control", or "Command" on a Mac, t		
Permissions:	Available permissions @ Q Filter	0	Chosen permissions admin log entry Can add log entry admin log entry Can change log entry admin log entry Can delete log entry assetmgr Can add asset assetmgr Can upload assets for others assetmgr Can change asset assetmgr Can change asset assetmgr Can delete asset assetmgr Source Can add source assetmgr source Can delete source assetmgr supported source Can add su assetmgr supported source Can add su assetmgr supported source Can change assetmgr supported source Can change assetmgr supported source Can delete : ath group Can add group auth group Can delete group auth group Can delete group auth group Can delete group auth group Can delete group
	Choose all 💿		Q Remove all

Figure 9 Choosing all permissions

The name of the group now appears in the "Add course" interface and the title has been filled in (see Figure 10).



Figure 10 New group added

Now a *"Faculty group"* can be selected with the drop-down menu. If there had not been created any faculty groups yet click on the green plus sign at the right.

A similar window as before opens where again the "Name" and the "Permissions" need to be filled in (see Figure 11). When finished click "Save".

Name: Inn Faculty Group Hold down "Control", or "Command" on a Mac, to select more than one. Permissions: Available permissions @ Image: Filter Chosen permissions @ Image: Filter <thchosen @<="" permissions="" th="" th<="" thole=""><th>Add group</th><th></th><th></th><th></th></thchosen>	Add group			
Permissions: Available permissions	Name:	Inn Faculty Group		
A Filter admin log entry Can add log entry admin log entry Can change log entry admin log entry Can delete log entry admin log entry Can add asset assetmgr I Can upload assets for others assetmgr I Can upload asset assetmgr I Can change asset assetmgr I Can change asset assetmgr I Can change asset assetmgr Source Can add source assetmgr source Can delete source assetmgr supported source Can delete source assetmgr supported source Can delete asset can assetmgr supported source Can add su assetmgr supported source Can delete asset assetmgr supported source Can delete asset assetmgr supported source Can add su assetmgr		Hold down "Control", or "Command" on a Mac	, to sele	ect more than one.
admin log entry Can change log entry admin log entry Can delete log entry admin log entry Can delete log entry assetmgr Can upload asset assetmgr Can upload asset assetmgr Can delete asset assetmgr Source Can add source assetmgr source Can delete source assetmgr supported source Can delete assetmgr supported source Can delete assetmgr supported source Can delete auth group Can add group auth group Can add group auth group Can add group auth group Can add group auth group Can delete group auth group Can delete group	Permissions:	Available permissions @		Chosen permissions 🔞
Choose all 🔕 🔷 💦 🔇 Remove all		Q Filter		admin log entry Can change log entry admin log entry Can delete log entry assetmgr Can add asset assetmgr Can add asset assetmgr Can change asset assetmgr Can change asset assetmgr Source Can add source assetmgr source Can change source assetmgr souported source Can add su assetmgr supported source Can delete assetmgr supported source Can delete assetmgr supported source Can delete assetmgr supported source Can delete auth group Can add group auth group Can delete group
		Choose all 🕥		Remove all

Figure 11 Adding the "Inn Faculty Group"



Now the *"Faculty group"* has been filled in and only the users are missing (see Figure 12).

Add course				
Group: Inn Workgroup 💌 🕈				
Title: Der Inn in Niederbayern				
Faculty group: Inn Faculty Group 💌 🕈				
Add users to grou	p (one per line):			

Figure 12 Filled in "Faculty group"

The users are added to the group by typing their names one per line in the box. Put a [*] in front of the username to make them faculty. If you add an optional :password> after the username, the password on the account will also be set (see Figure 13).

In this example the three users "student1", "student2" and "student3" with their identical passwords have been created together with the faculty user "prof" and his password "mediathread". When this is finished click "Save and continue editing". Now the users can be removed at the bottom by ticking the checkboxes and select "Delete" (see Figure 14). Because the user "prof" belongs to the faculty "(instructor)" stands beside his name.

Add course				
Group: Inn Workgroup 💌 🖶				
Title: Der Inn in Niederbayern				
Faculty group: Inn Faculty Group 💌 🕈				
Add users to group (one per line): student1:student1 student2:student2 student3:student3 *prof:mediathread				
Put a [*] in front of the username to make them faculty. If Example: *faculty1:this_is_insecure creates an instruc Remove users from group:				
Save and add another Save and continue editing				

Figure 13 Adding the users to the group "Test Group"

Remove users from group
[student1]
[student2]
[student3]
 [prof] (instructor)
#Delete

Figure 14 Removing users from the group

At the bottom three more course features can be defined: "Info", "Settings" and "Metadata" (see Figure 15).



Info: (Term, course times) [Create]
Settings: (custom headers for style and javascript) [Create]
Metadata (instructor, etc.): [Add]

Figure 15 Editing course information

When clicking on "Create" after "Info" course times can be defined (see Figure 16). When finished click "Save".

Add course info				
Course:	Der Inn in Niederbayern 💌 🕈			
Year:	2014			
Term:	Summer 💌			
Starttime:	No w 🕥			
Endtime:	No w 🕥			
Days:				

Figure 16 Defining course times

In the *"Settings"* section the *main.css* link in the header can be replaced. You need to add this as full HTML (<link rel="stylesheet" href="...." />) or add custom javascript (see Figure 17). When finished click *"Save"*.

Course:	Der Inn in Niederbayern 💌 🖶	
Custom neaders:		

Figure 17 Adding course settings

When clicking on "Add" after "Metadata" course details can be added. The "Name" defines the type of data, the "Value" the name's value for the course (see Figure 18). When finished click "Save".

Add cours	Add course details					
Course:	Der Inn in Niederbayern 💌 🗣					
Name:	type of data. Useful ones are 'instructor', 'semester', 'url', 'campus', 'times', 'call_number'					
Value:	The name's value for the course.					

Figure 18 Adding course details

When everything has been filled in correctly click on "Save" and a course has been created (see Figure 19).



Back to Mediathread		Vélcome, kochw . Change password / Log o
		Database: mediathread@localhost:543
Home > Courseaffils > Courses		
Select course to cha	ange	Add course +
٩	Search	
Action:	Go 0 of 1 selected	
Title		ID
Der Inn in Niederbayern		3
l course		

Figure 19 Created courses

When clicking on *"Back to Mediathread"* (see Figure 19) an overview of the created course *"Der Inn in Niederbayern"* can be seen (see Figure 20).

0	Composition	0	Collection	0
	AUTHOR All Class Members	Create 🗘		III View Full Collection
	No published work available.		Import into Collec	ction 🔻
	0	AUTHOR All Class Members	AUTHOR All Class Members - Create \$	AUTHOR All Class Members

Figure 20 Overview page of "Der Inn in Niederbayern"

Now media assets can be imported by clicking on "Import into Collection" (see Figure 20).

2.2.1 Adding users to group

To be able to add and edit content of a course it is necessary that the user is part of the course group. To add a user to a group select username and "Admin" (see Figure 21).



Figure 21 Click on "Admin"

The "Site administration" opens. Click on "Users" (see Figure 22).

Site administration		
Assetmgr		
Assets	🖶 Add	🤌 Change
Sources	🕂 Add	🧷 Change
Supported sources	🖶 Add	🥒 Change
Auth		
Groups	🕂 Add	🧷 Change
Users	🕂 Add	🧷 Change

Figure 22 Click on "Users"

Now select the user that needs to be changed (see Figure 23). When clicking on one user an overview page with all user properties opens. When scrolling down the groups can be seen (see Figure 24). Make sure the groups of the needed course are selected. When this is done click *"Save"*.



Q	Search			
Action:	Go 0 of 9 selected			
Username	△ E-mail address	First name	Last name	Staff status
ex-student1				•
ex-student2				•
ex-student3				•
kochw	kochw@ait.co.at			٢
postgres	kochw@ait.co.at			٢
prof				•
student1				•
student2				•
student3				•



E-mail address:	kochw@ait.co.at	
Permissions		
Active		
	Designates whether this user should be treated as ac	tive. Un:
🔽 Staff status		
	Designates whether the user can log into this admin	site.
🔽 Superuser sta	atus	
	Designates that this user has all permissions without	explicitly
Groups:	test_course test_course_faculty Inn Workgroup Inn Faculty Group Collaboration 8: Fauna and Flora along the Inn Collaboration 9: Fauna and Flora along the Inn Collaboration 10: Fauna and Flora along the Inn Euromachs Euromachs	A
		٠

Figure 24 Groups of one user

2.2.2 Adding course vocabulary

First go to "Manage" and "Vocabulary" (see Figure 25).



Figure 25 Clicking on "Vocabulary"

An overview of already created vocabularies opens (see Figure 26). To add a new vocabulary click on *"Create Concept"*.



Museum Docum	ent	atio	n		
Course Vocabulary					
Museum Documentation	ŵ			Museum Documentation Concept Terms	
		+		Type new term name here	+
				Metadata	
				Procedures	

Figure 26 Created Vocabularies

Now enter the title of the vocabulary and click on the check mark (see Figure 27).

Course Vocabulary	
Museum Documentatio	n
Test Vocabulary	1
	~ ×

Figure 27 Adding "Test Vocabulary"

The *"Test Vocabulary"* can now be seen in the overview. On the right new terms can be added by typing in the term and clicking on the *"plus"* sign (see Figure 28). So one term after another can be added.

Course Vocabulary			
Museum Documentation			Test Vocabulary Concept
Test Vocabulary	Ê	\geq	Terms testing +

Figure 28 Adding Terms

When going to the *"admin"* area (compare Figure 21) there is a section called *"Taxonomy"* (see Figure 29). Here vocabularies can be added too. Furthermore *"Terms"* and *"Term relationships"* can be added.

Taxonomy		
Term relationships	🕂 Add	🖉 Change
Terms	🖶 Add	🖉 Change
Vocabularys	🕂 Add	🧷 Change
Threadedcomments		

Figure 29 Taxonomy administration



2.3 Importing into collection

On the overview page of the course (compare Figure 20) you can click on the question mark besides "Collection" to open a help text (see Figure 30).



Figure 30 Help text for collections

When clicking on *"Import into Collection"* an info box opens (see Figure 31). A so-called "Mediathread Bookmarklet" is used to import images and videos from any web page containing Mediathread-friendly items.



Figure 31 Import into Collection info box

To install the Bookmarklet in Firefox the "Bookmarks" toolbar needs to be shown (see Figure 32).





Figure 32 Showing the "Bookmarks" toolbar in Firefox

Then the "Analyze w/Mediathread" link of the info box is dragged onto the "Bookmarks" toolbar (see Figure 33).



Figure 33 Dragging the "Analyze w/Mediathread" link onto the "Bookmarks" toolbar

Now you can go to any web site. In this example the homepage of the Science Magazine is chosen.² When now clicking on the link in the *"Bookmarks"* toolbar the images are selected (see Figure 34).

Click on *"Collect"* to save the items in Mediathread (see Figure 35). When clicking on "Save" a message appears (see Figure 36).



Figure 34 Choosing the items to add to the collection

² <u>http://www.sciencemag.org/</u> 22nd July, 2014



Add this item to your Mediathread collection				
ghp_hero_news_Jul21_grizzlies.jpg				
Save Cancel				
Clicking "Save" will add this item to your Mediathread collection and return you to collecting.				

Figure 35 Adding an item to the Mediathread collection



Figure 36 Successfully saving the item

When clicking on *"Open in Mediathread"* the item is opened in Mediathread and can be edited (see Figure 37). On the right side a short help text is shown. Click on *"Dismiss Help"* to close the box.



Figure 37 Opening the item in Mediathread

When clicking on *"Create a selection"* (see Figure 38) part of the image can be cut out with the *"Cut"* symbol (see Figure 39). The item can also be zoomed by using the mouse wheel.

Item Sour	ce References			
Item		ŵ 🖋		
You ha	we no notes or tags for t	his item.		
	🖋 Edit this item			
Selections				
You have no selections on this item.				
	+ Create a selection			

Figure 38 Creating a selection





Furthermore information on the item can be filled in at the right side, like "Title", "Tags" or "Notes".

Figure 39 Cutting out part of the image

In the "Source" tab the original source of the image is given (see Figure 40).

Item	Source	References		
Sources				
Item's Original Source: http://www.sciencemag.org/				

Figure 40 Source of the image

When finished click *"Save"* at the bottom of the *"Item"* tab. The selections are now shown at the right (see Figure 41).



Figure 41 Finished Selections

2.3.1 Migrating materials from one Mediathread course to another³

By clicking on *"Manage"* and *"Migration"* compositions, assignments, discussions, items and selections can be migrated from one Mediathread course to another (see Figure 42). Using *"Migrations"* requires at least two courses.

³ <u>http://support.ccnmtl.columbia.edu/knowledgebase/articles/157242-migrating-materials-from-one-mediathread-course-to</u> 28th July, 2014



kochw 👻	Manage -	Re
	Settings	
	Sources Migrations	
Col	Vocabulary	1

Figure 42 Selecting "Migrations"

As can be seen in Figure 43 only faculty staff can migrate course materials. In this example the user "prof" is selected. To migrate all materials including all compositions and assignments that have been created and all items that have been imported or annotated in a course, choose "Select Everything".

Der Inn in Niederbayern
Migrate Course Materials
CCNMTL staff only
Migrate As
prof 🗸
You are not a member of this course.
You must migrate on behalf of an instructor.
Test Course
Faculty: kochw
6 Items with 3 selection(s)
Select Items
Select Everything

Figure 43 Migrating course materials

When clicking on *"Select Everything"* an info box shows which items, selections etc. are imported from which course (see Figure 44). To confirm the selection click on *"Select"*.

Import	×
Test Course	
No compositions or assignments 6 items and 3 selections	
Are you sure you want to select the entire of	ourse?
Ca	ncel Select

Figure 44 Importing everything from "Test Course"

A list with all items appears (see Figure 45). To remove items click on the "x" beside each item. When finished click "*Migrate Selected*".



Selected Materials		Remove
	1024px- Chroicocephalus_ridibundus_%28summer%29.jpg Imported by kochw Includes 1 selections	x
	ABBA - SOS Imported by kochw Includes 0 selections	x
-	Angelina Imported by kochw Includes 1 selections	×
	Inn Imported by kochw Includes 1 selections	x
	Lachmoewe Imported by kochw Includes 0 selections	x
	Clear Selected N	ligrate Selected

Figure 45 Migrate all selected items

A success message is shown with the number of items migrated (see Figure 46). Click "OK".

х
ОК

Figure 46 Items have been imported

When clicking on *"Select Items"* the items that need to be migrated can be selected by ticking the checkbox (see Figure 47). When finished click *"Select"*. At the top *"Select All"* can be chosen for selecting every item on the list. When clicking *"Clear All"* the selection is cancelled.



Figure 47 Selecting items to migrate



2.4 Composition

When clicking on "Back to Mediathread" a "Composition" section can be seen. By clicking on "Create" "Assignments", "Compositions" or "Discussions" can be created (see Figure 48).

Composition	0
AUTHOR All Class Members	Create 🗘
No published work available.	Create Assignment Create Composition Create Discussion

Figure 48 Choosing a composition

2.4.1 Creating a Composition

Click on *"Create Composition"* (compare Figure 48). The window shown in Figure 49 opens. First a title is filled in. Then some text can be added. Figure 50 shows the composition with title and assignment of tasks.

To add collaborators to the composition click "+/- Author". A window opens where the authors can be transferred to the right box by clicking on the arrow button (see Figure 51). When finished click on "Update".

When this is done the authors are listed on top of the composition (see Figure 52).

The Inn in Lower Bavaria					
				Private	w 🗄
Untitled +/- Author by kochw		Revis	sions Previ	iew	Saved
+/ Author by kochw					
B Z U 注 注 注 律 考 (* ∞ 炎 2 m 1)	Collection		View Full Co	llection	×
	FILTER BY				INSER
	OWNER Me			•	RT SEL
	DATE all				NSERT SELECTIONS
	TAGS	elect tags			SN
	Tags: fish luciop	operca berca sander zander	â 🖍 -	·	Ì
	Abramis bran Item Tags: abramis br	ma rachse brama bream	fish	÷	
	🔁 Vimba vimba		â 🖌 -	۲,	

Figure 49 Creating a composition



Fauna and Flora along the Inn
+/- Author
B / U 注注非律 🤊 🖻 🕺 🖉 🎟 🛍
The Inn is a right , 517 km long , running through Switzerland , Austria and Germany tributary of the Danube. At the mouth in Passau flow on average 738 m³ / s of water in the only 690 m³ / s approach leading Danube.
The goal of this document is to collect an overview of animals and plants native in this region. Every student will examine different aspects of nature:
student1: land animals
student2: fish
student3: plants



Update Authors			×
Available participants	0	Chosen participants	0
Q Filter	*	kochw student1 student2 student3	*
			∇
	~	Q Remove all	
Choose all 📀			
			odate

Figure 51 Adding authors to compositon



Figure 52 Authors added to composition

On the right side the collection can be seen (see Figure 53). By clicking on the arrow symbol on the left the item is added to the composition (see Figure 54). To edit the item click on the pencil symbol. To create a new selection click on the plus sign (compare Figure 39).

Collection		View Full Collection
FILTER BY		INSER
OWNER Me		
DATE all		INSERT SELECTIONS
TAGS	Select tags	S.
nn	94 60 g	â ≠ + ←



Figure 53 Adding items or selection



Figure 54 Adding the item "Inn" to the composition

When finished click on *"Save"*. Now the author can choose between different levels of visibility (see Figure 55). Anything saved on the *"Whole Class"* level is visible to all students in the class and appears in the *"From Your Instructor"* pane on the home page under the heading *"INFORMATION"* (used in this example, see Figure 56). Anything saved as an *"Assignment"* is also visible to all students in the class and appears in the *"From Your Instructor"* pane on the home page under the heading *"Assignment"*.

Save Changes		×
IMPORTANT: Select who can see yo	our work before savir	ıg.
Private - only author(s) can view	N	
Whole Class - all class member	s can view	
 Assignment - published to all st responses 	udents in class, tracl	ks
Due Date:		

Figure 55 Choosing the level of visibility when saving

From Your Instructor	0	Composition	8
Information		AUTHOR Me 💌	Create 🗘
Fauna and Flora along the Inn		COMPOSITION	
		Fauna and Flora along the Inn	節
		by student1, kochw, student2, student3 saved on 07/29/14 at 11:49 AM Published to Class	

Figure 56 Overview page with created composition

2.4.2 Creating an Assignment

When clicking on "Create Assignment" the following screen can be seen (see Figure 57).



Те	est Course				
					signment
ASSIGNMENT	Untitled		Rev	sions Preview	Saved
MENT	vi-Author by kochw				
	B Z Ⅱ 注 注 詐 作 ヴ ♡ ♡ ∅ ≝ *** 職	Collection		View Full Collection	- ×
		FILTER BY			NSER
		OWNER MC		~	1.58
		DATE all		-	ELECTION
		TAGS	Select tags		ă
		b ghp_he pyramid	ro_news_Jul21_food- d.jpg	ů / +	2
1		ta ghp_he postdoo	ro_careers_July21_ha cs.jpg	± ≠ +	7
		1 An Atom Activity	nic View of Brain	11 / +	

Figure 57 Creating an Assignment

After filling in the title and some text *"Selections"* can be added by clicking on the *"+"* sign of a selection (see Figure 58).

Test Assignment		
/-Author by kochw B/U⊟⊟≣#### 0 ℃ >>> 2 = 3 = 3 = 3 = 3 = 3 = 3 = 3 = 3 = 3 =		
Lachmoewen Please test adding responses		
View Selection	8	

Figure 58 Adding the Selection "Lachmoewen"

When finished click *"Save"*. The newly created *"Assignment"* does now appear on the overview page of the course in the *"Composition"* section (see Figure 59).

Composition	0
AUTHOR Me	Create 💲
ASSIGNMENT Test Assignment by kochw saved on 07/23/14 at 10:40 AM 0 responses	ŵ

Figure 59 The newly created "Test Assignment"

When now a student logs in (it needs to be a user without admin rights) a "Respond to Assignment" button can be seen (see Figure 60).



Composition	
AUTHOR Me	Ŧ
ASSIGNMENT Test Assignment Saved at 07/23/14 on 10:40 AM Respond to Assignment	

Figure 60 Responding to an Assignment

When clicking on *"Respond to Assignment"* the following window opens (see Figure 61). The left side is the *Assignment instructions and the right side is the "Assignment Response"*.



Figure 61 Creating a response to an Assignment

Now a title and a response text need to be filled in. Moreover "Selections" can be created by clicking on the "+" symbol at the right (see Figure 62).



Create Selection	
arus_ridibundus_M0007_01_short.mp3	
	Create Selection
	Selection Times
	Start Time End Time
	00:00:00 - 00:00:00
	Title:
(▶)	
\mathbf{O}	Tags
	select or create tags
	Use commas to separate tags. Example: tag 1, tag 2, tag 3
	Note
flowplayer	
© 2008-2014 Flowpayer UI	
	Cancel Save Selection

Figure 62 Creating a "Selection"

To add a "Selection" click on the symbol in front of the collection item (compare Figure 61). The "Selection" is then added to the "Assignment Response" (see Figure 63).

Test Response		Revisions Preview Save
*/- Author by student1		
B Z U 🗄 🗐 🕸 🏟 🔿 🕅 🕬 👹 💆 🚥 🕅	Collection	View Full Collection ×
This is my answer to the Assignment "Test Assignment":	FILTER BY	INSERT
 Larus_ridibundus_M0007_01_short.mp3 	OWNER All Class Members	<u>۳</u>
	DATE all	

Figure 63 Adding a "Selection" to the "Assignment Response"

When finished click on *"Saved"*. Now the status of the response need to be defined (see Figure 64). In this example the *"Instructor"* is selected, so the author(s) and the instructor can view the response. Click on *"Save"*.

Save Changes		я
IMPORTANT: Select who can see	your work before s	aving.
Private - only author(s) can v	riew	
Instructor - only author(s) an	d instructor can vie	N
Whole Class - all class members	ers can view	
	Cancel	Save

Figure 64 Selecting who can see the work before saving

When going "Back to Mediathread" the response can be seen in the overview (see Figure 65).



Composition		0
AUTHOR Me	Ŧ	Create \$
ASSIGNMENT Test Assignment Response: Test Response by student1 saved on 07/23/14 Submitted to Instructor	-	

Figure 65 "Composition" overview

The instructor can see the response in his overview too (see Figure 66).

Composition	0
AUTHOR Me	Create 🗘
ASSIGNMENT Test Assignment by kochw saved on 07/23/14 at 10:40 AM 1 responses	ŵ

Figure 66 Instructor sees responses

When opening the *"Test Assignment"* the number of the *"Class Responses"* can be seen (see Figure 67). When clicking on it an overview window of the responses with the responsible users opens (see Figure 68). After selecting one response click on *"View Response"* (see Figure 69).

Test Course	
Test Assignment	Assignment Class Responses (1) Revisions Edit Saved
Elachmoswen Please lest adding responses	× گ

Figure 67 Clicking on "Class Responses"

Responses	×
Select an assignment response, then click "View	N"
07/23/14 11:20 AM student1	*
	÷

Figure 68 Opening the Response

The response of the student is shown. Now the instructor can give feedback by clicking on *"Create Instructor Feedback"* (see Figure 69).



Tes	t (Course	
ASSIGNMENT	ASSIGNMENT R	Test Response	Submitted to instructor 🗃 🎂 Create Instructor Feedback
7	TRESPONSE	This is my answer to the Assignment "Test Assignment": () Larus ridibundus M0007_01_short.mp3	VEWINSER

Figure 69 Showing the response

The instructor can now add feedback before clicking *"Save Comment"* (see Figure 70). Now the comment is saved. It can be edited or responded to (see Figure 71).

=	OChW 153 AM (0 seconds ago)
STRUCTOR	B / 旦 田 田 漆 律 り や ⇔ ∯ 至 *** 範
TOR FEEDBA	Well done!
Ś.	
	Cancel Save Comment

Figure 70 Adding "Instructor Feedback"

kochw 11:53 AM (0 seconds ago)	Respond Edit
Well done!	

Figure 71 Saved comment

The student can now see the feedback by clicking on *"Read Instructor Feedback"* on the *"Composition"* overview (see Figure 72).

Composition			
AUTHOR Me 👻			
ASSIGNMENT Test Assignment			
Response: Test Response 💼 by student1 saved on 07/23/14 at 11:54 AM Submitted to Instructor			
Read Instructor Feedback			

Figure 72 Reading the Instructor Feedback

A window with the feedback, the response and the assignment opens (see Figure 73). The student can answer to the feedback by clicking on "Respond" (see Figure 74).





Figure 73 Accessing the feedback



Figure 74 Responding to the instructor feedback

2.4.3 Create Discussion

When clicking on "Create Discussion" the following window opens (see Figure 75).

Test Course			
Discussion Title			
	Collectio	in .	View Full Collection
11.28 AM (0 seconds ago)	FILTER	BY	NBE
Discussion Title	OWNER	All Class Members	▼ 8
B Z U 汪 汪 示 課 今 ** ※ 董 *** 🗟	DATE a	al i	
	TAGS	Select tags	8
		has not collected any n	naterials.
		Please select another	owner.
Cont	el Save Comment		

Figure 75 Creating a discussion

After filling in a "Discussion Title" and text at the left the discussion can be filtered by "Owner", "Date" or "Tags" on the right. When everything has been filled in click "Save Comment".

When this is done the comment can be edited or responded to (see Figure 76).

Discussion Title	
kochw 11:28 AM (2 minutes ago)	Respond Edit
test	

Figure 76 Responding to the comment

When now going *"Back to Mediathread"* the Discussion can be seen in the *"From your Instructor"* section (see Figure 77).



Test Course	
From Your Instructor	0
Discussions	
Discussion Title (1)	Ŵ

Figure 77 Discussions list on the overview page





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